

Decision Maker: Environment PDS Committee

Date: 29th January 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER**

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Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Borough Wide

1. Reason for report

Members are asked to review the Committee's draft work programme for 2013/14 and to consider:

- progress on requests from previous meetings of the Committee; and
 - the contracts summary for the Environment Portfolio
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2. **RECOMMENDATIONS**

2.1 **That the Committee:**

- Review the draft work programme attached as Appendix 1;**
- Review the progress report related to previous Committee requests as set out in Appendix 2; and**
- Note the Environment Portfolio contracts listed in Appendix 3.**

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2013/14 approved budget
 4. Total current budget for this head: £32.2m and £6.3m of LIP funding from TfL.
 5. Source of funding: 2013/14 revenue budget and 2013/14 LIP funding agreed by TfL
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Staff

1. Number of staff (current and additional): 197.4 fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

Forward Programme

- 3.1. The table in **Appendix 1** sets out the Environment Forward Programme for 2013/14, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Previous Requests by the Committee

- 3.3 The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

Contracts Register

- 3.4 Information extracted from the current Contracts Register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The final column of the appendix provides additional background information including (where known) the date when contract approval, or approval for an extension, will be sought.
- 3.5 Additional information is now included in this summary:
- Contract Register numbers are included
 - Waivers for additional extensions are explicitly included
 - Financial information covers both the original core contract period and any agreed extensions

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2013/14 http://sharepoint.bromley.gov.uk/default.aspx

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2013/14

Environment PDS – 25 Mar 2014		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Budget Monitoring 2013/14	Finance	For pre-decision scrutiny
On-Street Litter Enforcement	SSGS	For pre-decision scrutiny
Environment Portfolio Plan 2014/15	P&CS	For pre-decision scrutiny
Casualty Reduction Scheme – Tudor Way / Petts Wood Road	T&H	For pre-decision scrutiny
Parking – Review of Outsourcing	P&CS	For pre-decision scrutiny
Station Access Programme: Identification of Projects	T&H	For pre-decision scrutiny

APPENDIX 2

Progress Report on Previous Requests of the Committee

PDS Cttee. Date	Committee Request	Progress
1.10.13.	Review Streetworks procedures concerning reactive work where there are potential emergency planning implications.	Results of the review have been provided to Members on a briefing note.
1.10.13.	The outcome of consultation on the Heathfield Road/Westerham Road scheme should be reported back to the Committee in view of the wider interests across the area.	The results of the consultation will be reported to Environment PDS Committee in June 2014.
19.11.13.	Appendix 3 contract information to be checked for: number of extensions; and total contract value	All information has been checked for accuracy, and this will be maintained
19.11.13.	Street cleansing January 2014 report to include information on the Shortlands Linkage pilot	Included in the report on this Committee's agenda.
19.11.13.	Review presentation of the Summary attached to regular Budget Monitoring reports, to focus on changes in estimated variations	The presentation of financial information in the report has been reviewed by Finance.

Contracts Register Summary

Appendix 3

Contract (Register No.)	Start Date	End Date	Extension / Waiver	Contractor	£ Original Contract Value + Extension	Projected 2013/14 Spend (£)	Environment PDS Notes
Playground Maintenance (016235)	01.01.08	31.12.13	31.12.14 under negotiation	Safeplay	369,300 + 74,640	74,640	Extension (6+2+2 to December 2017) but now negotiating one year extension only
Transportation Consultancy (029130)	30.05.11	30.11.13	1 year ext. to 30.11.14 agreed ES13124	AECOM (via TfL Framework)	750,000 + 300,000	300,000	TfL currently in procurement to replace these arrangements
Parking Bailiff Services (035369)	1.10.11	31.03.13	Ext. to 31.03.14	JBW, Swift, Chandlers, Phoenix	625,000 + 250,000 est. income	250,000 est. income	
<i>Parking Bailiff Services</i>	<i>1.04.14</i>	<i>31.03.17</i>	<i>n/a</i>		<i>750k est.</i>	<i>250k est.</i>	<i>Environment PDS – 29 Jan 2014 (ES14016)</i>
Hanging Baskets Contract A&B (049064)	30.05.11	30.04.13	Waiver for one year ext. to 30.04.14	CJS Plants Ltd	124,657	40,657	Consolidating this and four other contracts into 'Grounds Maintenance: Other Contracts'
Rural Grass Cutting	30.05.11	29.05.14	n/a	Earth Matters, DMC Landscapes, Landmark Services	142,000	47,000	Original two year contract extended for a further year
Removal of Abandoned Vehicles (030100)	01.10.10	30.09.13	One year extension to 30.09.14	Pick a Part	33,800 + 10,600	10,600	
Council Fleet Hire (11551)	05.11.06	04.11.12	Extended to 04.11.13 Waiver to extend to 04.11.14.	London Hire	651,064 + 166,380	81,380	Extension to Nov. 2013 agreed (with reduced number of vehicles). Waiver agreed to Nov. 2014 to facilitate passenger fleet option analysis.
Ambulance Hire (016278)	05.11.07	04.11.13	One year extension to 04.11.14	London Hire	2.254m + 292,866	292,866	Option to extend for up to two years. Member agreement to extend for one year to Nov. 2014. No. of vehicles reduced.
Depot Security (030099)	01.04.10	31.03.15	n/a	Sight and Sound	625,000	130,000	
Street Works (NRSWA)	01.04.13	31.03.16		B&J Enterprises of Kent	871,920	290,640	Contract includes option to extend for 2 or 4 years

Contract (Register No.)	Start Date	End Date	Extension / Waiver	Contractor	£ Original Contract Value + Extension	Projected 2013/14 Spend (£)	Environment PDS Notes
Parking (11528)	01.10.06	30.09.11	5 year extension granted to 30.09.16	Vinci Park	23.2m	2.52m	School Crossing patrols still part of contract but funded by 33 schools & TfL (~£170,000)
Parking ICT	01.04.13	30.09.16	n/a (option exists for one year extension)	ICES Ltd.	238,000	68,000	Shared ICT service with LB Bexley (costs shown are Bromley only). Costs vary with number of PCNs issued
Street Environment Contract (037024) (037023) (037025) (037022)	29.03.12	28.03.17	n/a	Kier (public toilets); Community Clean (graffiti removal); Veolia (Gully cleansing); Kier (Street Cleansing)	281,983 1,221,800 1,463,538 15,798,212	56,397 244,360 257,710 3,151,400	Five year contract with the option of a two year extension.
Maintenance & Repair of Vehicles (0247370)	01.04.10	31.03.17	n/a	Kent CC	938,000	114,720	2013/14 spend reduced due to decline in no. of vehicles in use
CCTV Repair & Maintenance (047309)	01.04.12	31.03.17	n/a	Eurovia Infrastructure Services Ltd	214,256	132,110	Original Contract Value only covered repair service. 2013/14 spend also includes materials
CCTV Control Room Monitoring (047309)	01.04.12	31.03.17	n/a	OCS Ltd	1,263,258	256,150	Costs vary each year, but total costs cannot exceed Contract Value agreed when contract was let
Highway Maintenance – Minor & Reactive (025400)	01.07.10	30.06.17	n/a	O'Rourke	17m	2,853,880	Budget increases with BCIS construction indices. Contract is subject to external funding.
Arboriculture (016267)	18.07.08	17.07.17		Gristwood and Toms	5.12m	490,460	Reduced annual spend due to reduction in service provision
Coney Hill Landfill Site Monitoring (030220)	28.07.10	27.07.17		Enitial	969,500	132,390	Projected 2013/14 underspend of £20k reported in budget monitoring (30.09.2013)
Highway Maintenance – Major (025399)	01.10.10	30.09.17		FM Conway	26m	4,416,350	Budget increases with BCIS construction indices. Contract is subject to external funding.
Grounds Maintenance (11545)	01.01.08	31.12.17		Landscape Group	26.1m	2,789,280	Under review along with other related contracts.
Waste Collection	01.11.01	31.03.19	First extension	Veolia	37.3m. + 64.6m +	8.5m	First extension (2007) to align with Disposal

Contract (Register No.)	Start Date	End Date	Extension / Waiver	Contractor	£ Original Contract Value + Extension	Projected 2013/14 Spend (£)	Environment PDS Notes
(11525)			to 2016. Second extension to 2019.		26.1m		contract (ELS07130). Second extension (2011) to take advantage of service efficiencies.
Waste Disposal (11526)	24.02.02	31.03.19	Extended to March 2019	Veolia	160.5m + 27.5m	10.9m	Contract extended (2011) to take advantage of service efficiencies.
Parks Security (025902)	01.04.10	31.03.20		Ward Security	4.13m	470,000	
Street Lighting Maintenance & Improvements (049757)	01.04.13	31.03.23	Option for 1 year extension	May Gurney (Cartledge)	8.45m + 8m over two years (invest to save)	845k (+3.3m invest to save)	Annual contract value of £845k, plus £8m over two years via Invest to Save programme